**TEAM AGREEMENT**

**Team #:** Group 5

**Project Title:** Sales Lab

**Project Time Frame:** 1 Week

**Team Members:** Ivan Shandra, Claudia Suarez Socorro, Bao-Viet Ho, Ali Riza Sevgili and - Tarandeep Kaur

**Team Leadership:** Collective Leadership, Decisions taken through detailed discussions

**Team Functions:**

* *We will share information through Discord and MS Teams*
* *Work will be divided equally, and an hour will be allotted for the review of compiled lab project by all team members.*
* *Any issues arising will be first solved at the team level and only if they still remain unsolved would be communicated to the professor.*

**Team Meetings:** Held on March 07, 9:45 am to 10:30 am

Held on March 08, 5:00 pm to 6:10 pm

**Team Problems:**

**Team Commitment**

**The undersigned members agree to work together on the project until the end of the SYD366 next Semester.  They recognize that as a team and individually they are responsible for the quality of all deliverables.**

**Name** **Date**

|  |  |
| --- | --- |
| Ivan Shandra | March 07, 2024 |
| Claudia Suarez Socorro | March 07, 2024 |
| Bao-Viet Ho | March 07, 2024 |
| Ali Riza Sevgili | March 07, 2024 |
| - Tarandeep Kaur | March 07, 2024 |

Team Weekly Progress Report Template

**Date:** March 08 2024

**Team Number:** 5

**Team Member Names:** Ivan Shandra, Claudia Suarez Socorro, Bao-Viet Ho, Ali Riza Sevgili and - Tarandeep Kaur

**Project Name: Sales Lab**

**Work completed this week:** Sales Lab - One Class Diagram and Four Object-Level Sequence Diagrams

**Work to complete next week:** Not yet assigned by Professor

**What’s not going well and why: Everything is going well. Team communicates effectively and is completing the assigned tasks on time. Critical Review is also given by team members which is positively accepted and worked on.**

**Suggestions/Issues:** Team needs to meet early, in order to accommodate everyone’s schedule and set deadlines accordingly.

**Project/Final Document changes:** Project has been compiled by Bao-Viet Ho and has been reviewed by every other team member for changes.